**INFORMATIVE ORAL PRESENTATION   
SCORING GUIDE FOR PART 2: DRAFT OF POWERPOINT**[up to 20 points total]

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| **Grading Criteria** | **Score and Comments** |
| **Organization**   * topic is narrow * title slide * preview slide lists all main points as brief phrases * 2 to 4 main point slides correspond to points listed in preview * points proceed in logical order * one conclusion slide * photos, tables, charts (if used) are clearly labeled | **(up to 5 pts)** |
| **Simplicity**   * slides appear spacious * uses large font * bulleted lists are left aligned * few animations * key words only; **no complete sentences** * no more than 7 lines per slide * no more than 7 words per line (< 30 characters) * no block quotes | **(up to 5 pts)** |
| **Consistency**  remains consistent throughout entire slide show:   * one color scheme * one background style or theme * one font style | **(up to 5 pts)** |
| **Correctness**   * assignment is submitted on time * correct grammar, spelling & capitalization; * factual correctness * content is relevant to speech thesis | **(up to 5 pts)** |
| **Total points (out of 20 possible)** |  |